

## MFX RELOCATIONS

MFX Relocations is our specialist re-location division and can undertake any type of commercial move but also undertakes specialist moves which includes:-

- Specialist IT relocations (Data Centres, Disaster Recovery Sites, Trading floors)
- IT Logistics and transport
- Desktop relocations
- Furniture changes and installs
- Office moves and changes



For initial discussions call 01322 424573

Or email [sales@microfix.co.uk](mailto:sales@microfix.co.uk)

[www.microfix.co.uk/relocations](http://www.microfix.co.uk/relocations)

## Desktop Relocations

Within office moves and relocations, one of the key aspects of the move is desktop IT equipment. We have teams of skilled engineers to undertake a full desktop relocation, be it working as part of an office move or as a stand alone service.

Regardless of how many different types of desktop setups there are as part of your environment, we can reproduce every one individually in its new location. This includes details such as mouse & base unit position and screen configuration for multiple monitor set ups in a trading room relocation or move.

Our desktop moving service includes:-

- **Pre-move audits and planning** - we can ensure that you have an accurate database of items. We are also on hand to help in the planning process of the IT move.
- **De installation and cable strip out from desks**
- **Monitor arm rollouts onto new furniture** – with an office relocation involving new furniture we have teams of trained fitters who can install monitor arms and swap TFT screens from stands to arms as part of the move.
- **Transportation of IT equipment** - we can offer you the 'collect and deliver' option for your desktop equipment.
- **Installation of new equipment into new premises** – we can provide large scale engineering teams to undertake the rollout of new equipment in new or refurbished premises.
- **Reinstallation of equipment to agreed standards** – our engineers follow strict guidelines when installing equipment onto new desks.
- **Network connections, testing and script running** – on larger moves we can free up your IT resources by providing you with engineers to get users back up and running on the network.

**Cable management services including pre cabling of furniture on installation**

We have the capability to undertake desktop moves of over 500 staff in a single weekend.



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